

FACILITY STANDARD MEETING INVENTORY

<u>ITEM</u>	<u>DIMENSIONS</u>	<u>CHARGES</u>
Stacking chairs	18" wide x 18" deep x 17" high	
Tables	All 30" high 6' x 30" 8' x 30" 6' x 18" (for schoolroom)	
Rounds	48" – 4 to 6 people 60" – 8 to 10 people 72" – 10 to 12 people	
½ Rounds	60" or 90"	
¼ Rounds	30" or 48"	
Table Top Lecterns	Various	
Standing Lecterns	Various	
Platforms	6"-16" high 6' or 8' long 4' or 6' deep	
Ropes and Stanchions	Various	
Registration counters	Various	
Flags	Various	
Sign Holders	Various	
Easels	Various	
Telephones		
Blackboards	4' x 6' or smaller	
Bulletin boards	4' x 6' or smaller	
Notepads, pencils Reserved table signs	Various	

Water pitchers

Ramps

Linens/Skirts (colors) _____

Other _____

Other _____

Other _____

Other _____

Other _____

Other _____

Other _____

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