Sexual Assault Services Coordinator
Project Hope at Quin Rivers, Inc.

The Sexual Assault Services Coordinator (SASC) will provide direct services to adult and child survivors of sexual assault in King William, King & Queen, New Kent and Charles City counties. Programs include:

- Emergency services
- Individual and group supportive counseling
- Court advocacy
- Accompanying survivors to a medical treatment facility
- Providing information and referral to community-based resources
- Providing 24-hour crisis intervention.

The position will share on-call duties with other client services staff. The SASC will coordinate and manage the sexual assault services component of Project Hope. Other job-related duties include:

- Public education and public awareness provided to area churches; area clubs, organizations, and schools
- Facilitating training to law enforcement related to victim services
- Participation on local Sexual Assault Response Team (SART)
- Grant reporting
- Administering special projects.

In addition, the SASC will monitor and update existing cooperative agreements in the Charles City/New Kent and King William/King & Queen communities, and will be responsible for data assimilation and service reporting.

**Job or Position Requirements:** A minimum of a Bachelor's Degree in human services or a related field, a Master's degree or equivalent experience with sexual assault is preferred. The individual must be self-directed, and have excellent verbal and communication skills. Also, the candidate must be willing to work flexible hours and travel locally. Computer skills and record keeping experience are essential.

Salary: $29,000-$32,000 (this position is grant-funded).

Please e-mail resume and cover letter to Emily DeCarlo, Client Services Director, edecarlo@quinrivers.org.