

## Our courses and programs are for you

- You're a busy nonprofit professional wanting to expand your education.
- You are looking for a change and wanting to give back to the community.
- You want to do well by doing good.

Our courses and programs take you “beyond the bullet point” helping you learn, reflect, and act on new information and knowledge. If you are ready to extend yourself to the next level of learning, come to the Institute for Nonprofit Management.

### From our students and the community

**“Overall great faculty, well chosen course texts and readings, and strong connections to practitioners in the sector.”**

**“Good selection of courses to receive a well-rounded education in nonprofits. Excellent emphasis on real-world situations via projects.”**

**“We want to get qualified applicants and we know that the Institute has a great program with terrific students.”**

### NOW AVAILABLE

- **NON-CREDIT CERTIFICATE PROGRAM**
- **GRADUATE CERTIFICATE IN NONPROFIT AND PUBLIC MANAGEMENT**
- **COMPREHENSIVE VOLUNTEER LEADERSHIP PROGRAM**

A Fully on-line program for the community volunteer or volunteer coordinator.

### How to Register or for more information

For for-credit courses contact go to the PSU website [www.pdx.edu](http://www.pdx.edu) .

For non-credit courses or our certificate program contact Sharon Hasenjaeger or go to [www.inpm.pdx.edu](http://www.inpm.pdx.edu) and click on the non-credit course enrollment form.

### Accessible, Affordable, Informative



Center for Public Service

## Institute for Nonprofit Management (INPM)

2011-2012

### Certificate Programs

- **Are you interested in a career in the nonprofit sector?**
- **Do you want to develop an expertise in a particular management area?**
- **Are you ready to expand your education to complement your experience?**

**One of our Certificate Programs could be for you.**



## The Institute for Nonprofit Management Certificate Programs

Students can engage in one of three distinct certificate programs:

- The Graduate Certificate in Nonprofit and Public Management: For experienced professionals who want education to go along with experience.
- The non-credit Certificate in Nonprofit Management with three focus options (General Management, Development and Volunteer Management).
- The fully online Volunteer Engagement and Leadership Program.

Also available: Master's in Public Administration with a nonprofit specialization.

Our nonprofit courses are designed to be relevant and accessible to anyone wishing to learn more about nonprofits. Our faculty are ardent practitioners and academics who make it their business to understand and teach what makes for good nonprofit management.

### Requirements

The **Graduate Certificate** requires 7 courses (21 credit hours) two courses in public administration and five nonprofit courses. Applications are required.

The **non-credit Certificate in Nonprofit Management** requires a total of six (6) courses plus an internship/portfolio. Students can earn an ADVANCED CERTIFICATE by taking two additional electives through the Institute for a total of eight (8) courses plus the internship.

The **On-line Volunteer Engagement and Leadership Program (VELP)**, requires the following courses

- 82115 PA 399 WW3 [57](#), [96](#) SPST: VELP Recruitment: PLANNING
- 82116 PA 399 WW4 [57](#), [96](#) SPST: VELP RECRUITMENT II: Marketing
- 82117 PA 399 WW5 [58](#), [96](#) SPST: COMMUNICATION
- 82118 PA 399 WW6 [58](#), [96](#) SPST: SUPERVISION

**INPM courses take you “beyond the bullet point” encouraging you to learn, reflect, and act on your new information and knowledge.**

Not sure you have time for a course with “homework”? Consider auditing (tuition fees apply, by instructor approval only)

## Nonprofit Management -- Which Program is Right for Me?



Nonprofit (non-credit) Certificate Program	Graduate Certificate in Nonprofit and Public Management	Graduate (MPA) Program w/ Nonprofit Specialization
6 courses (18 hours)	7 courses (21 credit hours)	20 courses (60 hours)
<ul style="list-style-type: none"> <li>• All nonprofit courses</li> <li>• Internship</li> </ul>	<ul style="list-style-type: none"> <li>• 2 public administration courses</li> <li>• 5 nonprofit courses</li> <li>• Capstone</li> </ul>	<ul style="list-style-type: none"> <li>• 10 public administration courses</li> <li>• 8 nonprofit related courses</li> <li>• Field experience</li> </ul>
Approximately 9 months – 1 year to complete	Approximately 1 year.	Approximately 2 years.
Application: No	Application: Yes	Application: Yes
Non-credit leading to certificate	Credit bearing leading to a Grad certificate	Credit bearing leading to Master's degree
Suitable for: <ul style="list-style-type: none"> <li>➢ Mid-career changers</li> <li>➢ Students with an existing advanced degree</li> <li>➢ People who want additional expertise or education but don't want or need a Masters degree or grad certificate</li> <li>➢ Prospective students who want to “try-out” school before applying to grad school (be sure to enroll for graduate credit courses)</li> </ul>	Suitable for: <ul style="list-style-type: none"> <li>➢ Mid-career changers</li> <li>➢ Students with an existing advanced degree</li> <li>➢ People who want additional expertise or education but don't want or need a Masters degree</li> </ul> NOTE: Prospective students must have 6 years managerial or supervisory experience	Suitable for: <ul style="list-style-type: none"> <li>➢ Students wanting an advanced degree</li> <li>➢ Career changers</li> <li>➢ People wanting the flexibility of a career in either the public or non-profit sectors</li> <li>➢ Prospective Peace Corps volunteers</li> </ul>

Costs vary. Please contact Sharon Hasenjaeger at [inpm@pdx.edu](mailto:inpm@pdx.edu) or 503-724-8221 for more information.

For more schedule detail, go to <http://www.inpm.pdx.edu/inpm-schedule-courses>

**We take you “beyond the bullet point” to Learn, Reflect, and ACT**